

## Take the Required Training for Your Cub Scout Leadership Position

The BSA offers training to new leaders to make their specific jobs easier and to help them present a successful program for their Scouts. The three segments of leader position-specific training for Cub Scout leaders should be completed within 60 days of being called. The training is presented in several formats including online training, live classroom training, and outdoor training.

The following is a detailed “road map” of how to navigate online to the place where you can take your required BSA training courses. It could be called *Finding Your Way to the Training Site Without Getting Too Lost*. Unlike the authors of this article, hopefully you won’t be frustrated by the high tech challenges and imaginary roadblocks we encountered, but instead you will be able to complete your required training easily and quickly.

- Go to <https://my.scouting.org/>.
- Log into my.Scouting.org.
  - If you had ever used myScouting.org, you can log in with the same user name and password.
  - If you’re new to Scouting, create an account.
  - You will be using the my.Scouting.org website a lot, so keep track of your user name and password!
- In the bullets below, the caret (>) will tell you where to click or scroll.
- > Home (the Scouting trefoil ) in the upper left corner
- > Drop-down box: My Dashboard
- > Training Center
- > Cub Scouting
- > Under Leader Position-Specific Training, select your position (den leader, Cubmaster, or pack committee)
- > Click on Take Course
- > At this point, you *may* be asked to sign in *again* with your user name and password. This shows up sometimes, but not always (?!).
- > Scroll down *past* the large picture "Get the Skills to Lead America’s Youth" and past the words "Become a Trained Leader."
- > Click on the words "Cub Scouting" under the small picture.
- > “Pick a Training Style That Works Best for You.” Apparently one's "training style" (sometimes referred to as “learning style”) indicates whether you prefer to take BSA training online or with an instructor. Obviously there is only the online option here.
- > Click "Select a Training Program."
- > Click the drop-down box to select your Scouting position.
- “Learning Plans”: You are *FINALLY* nearing the place where you can select the training you need to take!
- > Because you are new in this Scouting position, you need to first complete the training in the "Before the First Meeting" bullet. This initial training should be completed *within a few days* of your being called as a leader.

- The training modules you are expected to take will appear on your screen. It's probably *best* to start at the top and take the training modules in order. You *may*, however, take the training modules in *any* order that you wish.
  - Notice the Learning Plan Status on the right; it most likely will be listed as "Incomplete."
  - Note: If you have been trained as a Scouter in the past, you may have already completed some of these modules. Your completion will be indicated when you click on the module (you won't have to repeat it).
- > Hover over the Learning Plan name (i.e. position title – "Before First Meeting") and click the .
  - You will see the Legend at the bottom of the chart. If you return later to the site, these symbols will help you know what modules are of the greatest priority as you continue your training.
    -  New ;  Due Soon;  Past Due
    - "Beware of the Blanks" – We discovered that "no symbol" next to the course name often means you've already taken the course. But then again, that's not *always* the case.
    - Some of your required modules might not yet be posted on the training site. They might be putting the finishing touches on the module, so you'll need to check back later and take it later in order to complete your training.
- > Choose the module you want to take.
- > Click on the tiny writing on the top "Click here to launch the course." Now you are ready to begin!
- The good thing about the BSA Cub Scout online training is that you can do it at your own pace, even at 2:00 a.m. dressed in your PJs. Some modules may take six or seven minutes and others might take you fifteen minutes. You can complete the training at one sitting or you can do it in bits and pieces.
- **Completed!** When you finish a module, you will be congratulated by the "training genie." Your completion will be displayed on your BSA training record.
  - You can see your training record on My Dashboard by clicking any of the tabs for Training Center, Requirements, and/or Completions.
  - When in doubt, click on the name of the course in question.
  - If you've already taken the course, you will see "You have previously completed this course/" Then if you hit "Preview Course" and "Click here to launch the course" you will hear the voice of the training genie congratulating you on completing the course and thanking you for all you do for Scouting. 😊
- The second and third sets of required training courses are:
  - "**First 30 Days**" – To be completed within 30 days of being called to your Scouting position. Try to finish all these modules within a week or two. Taking the training early on will make your job much easier.
  - "**Position Trained**" – In this section you will find additional training required by the BSA for you to be considered "Trained" in your position. After completing these additional courses (as well as completing "Before the First Meeting" and

“Within 30 Days”) you will be eligible to wear the Trained strip on your uniform sleeve. The Trained strip is usually presented to you at a pack meeting.

- The training modules in “Position Trained” should be completed within two months after you have been called to your position. Two months is an unwritten, but generally accepted, period of time needed to complete online position-specific training.
- The sooner you complete all your required training, the *easier* your job will be. So don’t delay! Take your Cub Scout leader training ASAP!
- When you have taken all the required training for your position, be sure to inform your committee chair, pack trainer, and Cubmaster. They are very anxious to know who has completed the training. They will want to award you your Trained strip at the next pack meeting.
- You should record the date you completed the training on the [Den Leader Training Award: Progress Record](#) or the [Scouter’s Training Award for Cub Scouting: Progress Record](#). Once you have completed the required tenure, participated in roundtables and/or a pow wow or other training conference, and have completed the other requirements indicated on the progress record, you will be awarded your Den Leader or Scouter’s Training Award at a pack meeting.
- Next step: Attend the monthly Cub Scout roundtables offered by your district. You can start attending RT before you begin your training, but you should *continue* attending as long as you serve in the pack.
  - The Church encourages LDS Scouting leaders to volunteer to serve on district and council committees and help with BSA-sponsored special events.
  - Serving as an assistant CS RT commissioner is the very *best* way to learn your job, while at the same time lending a hand to the RT staff in helping other Scouters to have a good experience at roundtable.

Remember: **“Every Boy Deserves a Trained Leader! Every Leader Deserves to Be Trained!”**